Monthly Team requesting the program:
Person responsible for program: Name:Phone:
E-mail: Date request submitted:
What event / program are you requesting the program for?
Date of the event / program?
Presenter/Speaker
What will the program be about?
Is the program in compliance to the following? The Church Policies & Procedures, programs, literature, books, etc. Yes No N/A a) No off-color jokes, promotion or criticism of specific political candidates, and no criticism abo other churches, community programs, local individuals? Yes No Approved By Advisory Team Not approved If not approved, why was it not approved?
SignedDate
SignedDate

This form is used for in-house programs as reference for Monthly Teams to use at future luncheons.