**SAMPLE PROGRAM AGENDA**

25 We Welcome (Facilitator or Coordinator)

* Introduce Self, plus optional opening prayer
* Birthdays,
* First Time Attendees, (Explain New Attendee Forms)
* Acknowledge Monthly Team and any volunteers that provided services such as B
* Baking or decorating
* Announcements

Introduce Treasurer

* Free Will Offering

Devotion & Prayer (Team Member)

Lunch

Program (Add details ) Theme example: “Hidden Treasures”

Closing Prayer - (Team Member)

Note: Outside Speakers must be approved by the Ministers prior to planning program –

 Complete the form for Outside Speaker and give it to the Quarterly Coordinator.

 **07/27/2023 9**