**DETAILED PROGRAM AGENDA**

25 We 12:00- 12:10 Welcome Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Introduce Self,
* Birthdays,
* First Time Attendees, (Explain New Attendee Forms)
* Acknowledge Monthly Team and any volunteers that provided services such as baking or decorating
* Introduce Treasurer

12:10- 12:20 Treasurer Report

* Treasurer’s Report
* Free Will Offering

12:20 – 12:25 Devotion & Prayer Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12:25 – 1:00 Lunch

1:00 – 1:45 Program Name(s)

(Add details )

1:45 – 1:50 Announcements Name

1:50 – 1:55 Closing Prayer Name (Team Member)

Note: Outside Speakers must be approved by the Ministers prior to planning program –

Complete the form for Outside Speaker and give it to the Quarterly Coordinator.

**8-25-2023 10**